

THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL  
UNTIL APPROVED BY THE BOARD AT THE SUBSEQUENT MEETING.



# The District Board of Trustees of Broward College, FL Regular Meeting, Immediately Following Special Meeting Minutes

Broward College

Friday January 31, 2025

@ Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

## **Attendance**

### **Present:**

Chair Alexis Yarbrough, Vice Chair Zachariah Zachariah, Trustee Mario Zanotti, Trustee Eileen LaMarca, Trustee Michael Caschette, President Donald Astrab, outside Counsel Kristina Raattama

### I. Call to Order

The regular meeting of the District Board of Trustees of Broward College was called to order at 11:10 a.m. on Friday, January 31, 2025, by Chair Alexis Yarbrough at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (physical), Trustee Mario Zanotti (physical), Trustee Eileen LaMarca (physical), Trustee Michael Caschette (physical), outside counsel Kristina Raattama (physical), and President Dr. Donald Astrab (physical). Chair Yarbrough inquired whether the Board had quorum for this meeting. Ms. Raattama confirmed that the meeting has quorum.

### II. Pledge of Allegiance

### III. Agenda and Acknowledgment of Public Notice

Chair Yarbrough stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended item 6.B.4, the standard contract (purchase order) with the Commission on Accreditation for Respiratory Care, to add the backup documentation.

 [Amendment BOT January 31 2025.pdf](#)

 [Public Notice January 31 2025.pdf](#)

### **Motion:**

Chair Yarbrough called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Zachariah made the motion with a second by Trustee Caschette.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

### IV. Approval of the Board of Trustees Minutes

[The District Board of Trustees - Regular Meeting - January 7, 2025 11 00 AM Minutes.pdf](#)

[Zachariah \(BOT 01.07.2025\) Abstention Conflict of Interest Form - Signed.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of January 7, 2025. Vice Chair Zachariah made the motion with a second by Trustee Caschette.

**Motion:**

Chair Yarbrough made a motion to amend the minutes to the January 7, 2025 meeting to include Vice Chair Zachariah's abstention form as an appendix to the minutes. Vice Chair Zachariah seconded.

The Chair then called for a vote to approve the minutes as amended.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

V. Public Speakers

Chair Yarbrough called on Ms. Raattama for registered speakers. Ms. Raattama stated that there were no registered speakers.

VI. Action Agenda

A. Administration

1. State of Florida DMS Contract 30161700-24-SRCWL-ACS - Flooring Materials, with Related Supplies and Services (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize a Piggyback Agreement with the STATE OF FLORIDA DEPT OF MANAGEMENT SERVICES for Flooring Materials with the Related Supplies and Services by utilizing the Alternate Source Contract (ACS)# 30161700-24-SRCWLACS. Fiscal Impact: \$325,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

[State of Florida DMS Contract 30161700-24-SRCWL-ACS - Flooring Materials, with Related Supplies and Services 90.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the Piggyback Agreement with the STATE OF FLORIDA DEPT OF MANAGEMENT SERVICES for Flooring Materials with the Related Supplies and Services by utilizing the Alternate Source Contract (ACS)# 30161700-24-SRCWLACS. Vice Chair Zachariah made the motion with a second by Trustee Caschette.


The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

B. Academics

1. Desire 2 Learn (D2L) - E&I CNR01467 - Add Order Form / Increase Fiscal Authority (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the request for an increase in fiscal authority with D2L, Ltd. for a cloud-based learning management system (LMS) that is used for student course delivery.

Fiscal Impact: \$200,000.00, Cumulative amount: \$2,274,883.00, Revenue: \$0.00

 [Desire 2 Learn \(D2L\) - E&I CNR01467 - Add Order Form Increase Fiscal Authority 133.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the request for an increase in fiscal authority with D2L, Ltd. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

2. Memorial Healthcare System- Contract Renewal for 2025 (Presenters: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer)

Recommendation that the Broward College District Board of Trustees authorize the renewal of contract with Memorial Healthcare Systems to use the Health Sciences Simulation Center for 2025.

Fiscal Impact: Estimated revenue \$12,190.00.

 [Memorial Healthcare System- Contract Renewal for 2025 12453.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the renewal of contract with Memorial Healthcare Systems to use the Health Sciences Simulation Center for 2025. Vice Chair Zachariah made the motion with a second by Trustee Zanotti.

The motion failed. Chair Yarbrough, Vice Chair Zachariah, Trustee LaMarca, and Trustee Caschette abstained from voting due to a conflict of interest.

There was no quorum for Action Items 6.B.2, a contract with Memorial Healthcare Systems to use the Health Sciences Simulation Center for 2025 or 6.B.3, an agreement with Memorial Healthcare Systems for the Respiratory Care Program.

**Motion:**


Chair Yarbrough called for a motion to delegate decision making authority to President Astrab for Action Items 6.B.2, a contract with Memorial Healthcare Systems to use the Health Sciences Simulation Center for 2025 and 6.B.3, an agreement with Memorial Healthcare Systems for the Respiratory Care Program. Vice Chair Zachariah seconded.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

3. Medical Director for Respiratory Care Program (FY2024-2027) (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Memorial Healthcare Systems for the Respiratory Care Program by utilizing the bid waiver exemption (professional services).

Fiscal Impact: \$18,300, spent over 3 years

 [Medical Director for Respiratory Care Program \(FY2024-2027\) 11901.pdf](#)

4. Commission on Accreditation for Respiratory Care - 2025 Annual Accreditation Fee Did not go through Contract Committee (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Commission on Accreditation for Respiratory Care for 2025 Annual Accreditation Fees renewal for the Respiratory program. This PO Covers period Jan 1 to Dec 31, 2025. Fiscal Impact: \$2,800.00.

 [Commission on Accreditation for Respiratory Care - 2025 Annual Accreditation 260.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the standard contract (purchase order) with Commission on Accreditation for Respiratory Care for 2025 Annual Accreditation Fees renewal for the Respiratory program. Vice Chair Zachariah made the motion with a second by Trustee Zanotti.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

## VII. Consent Agenda

Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion. Hearing none, she said she understands Vice Chair Zachariah has a conflict of interest and needs to abstain from voting on item 7-B-12 an agreement with Florida Police Chiefs Association.

### **Motion:**

Chair Yarbrough called for a motion to approve the Consent Agenda. Vice Chair Zachariah made the motion with a second by Trustee Zanotti. Vice Chair Zachariah is abstaining from voting on item 7-B-12 an agreement with Florida Police Chiefs Association.

All items on the Consent Agenda received a unanimous vote of five ayes, with the only exception being item 7-B-12 an agreement with Florida Police Chiefs Association which received four ayes, with Vice Chair Zachariah abstaining.


A list of the items on the Consent Agenda are:

### A. Administration

1. ACF Standby Systems LLC - City of Naples ITB 22-005 Annual Generator Maintenance and Repair Services (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the bid waiver (piggyback) with ACF Standby Systems LLC for generator maintenance and repair services utilizing the City of Naples contract ITB 22-005 - Annual Generator Maintenance and Repair Services.

Fiscal Impact: Estimated \$20,000.00

 [ACF Standby Systems LLC - City of Naples ITB 22-005 Annual Generator 12335.pdf](#)

2. Strada Collaborative LLC dba CAEL - Institutional Membership and Renewal Dues FY2024-2025 (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Strada Collaborative LLC, d/b/a CAEL for Membership and Renewal dues for Workforce Education Department. Fiscal Impact: \$2,000.00, Cumulative amount: \$0.00, Revenue: \$2,000.00

 [Strada Collaborative LLC dba CAEL - Institutional Membership and Renewal Dues FY2024-2025 95.pdf](#)

3. BCEduventures 2023 Audit & 990 Report (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the 2023 Audit and 990 Report for BCEduventures, Inc.

Fiscal Impact: None.

 [BCEducventures 2023 Audit & 990 Report 12590.pdf](#)

4. November Warrants 2024 (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the November 2024 warrants.

 [November Warrants 2024 12591.pdf](#)


5. December Warrants 2024 (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the December 2024 warrants.

 [December Warrants 2024 12595.pdf](#)

6. National Association of Educational Procurement (NAEP) Membership and Renewal 2025 (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the National Association of Educational Procurement (NAEP) for membership and renewal and dues for the Procurement department. Fiscal Impact: \$1,401.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [National Association of Educational Procurement \(NAEP\) Membership and Renewal 2025 186.pdf](#)

7. Employment of Full-Time & Part-Time Personnel and Resignation & Termination of Personnel (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation for the Broward College District Board of Trustees to authorize the employment of full-time and part-time personnel and resignation and termination of personnel, in alignment with Broward College Policy 6Hx2-3.25 (Resignation and Termination of Non-Instructional Personnel) and Policy 6Hx2-3.01 (Appointment of Personnel).

Fiscal Impact: None.

 [Employment of Full-Time & Part-Time Personnel and Resignation & Termination of Personnel 12596.pdf](#)

8. Monthly Student Debt Reduction (Presenters: Dr. Richard Pulido, Vice President of Student Services)

Recommendation that the Broward College District Board of Trustees authorize the write-off of unpaid debt that has been deemed uncollectible.

Fiscal Impact: \$10,227.34

 [Monthly Student Debt Reduction 12597.pdf](#)

B. Academics

1. Apa, Andrea Professional Title Change (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Senior Professor for Apa Andrea.

Fiscal Impact: None

 [Apa, Andrea Professional Title Change 12592.pdf](#)

2. Badillo, Tuly Professional Title Change (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Professor for Tuly Badillo.

Fiscal Impact: None

 [Badillo, Tuly Professional Title Change 12593.pdf](#)

3. Coconut Creek Police Department - Law Enforcement Services for North Campus- Amendment 1 (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the contract amendment and increase in fiscal authority with Coconut Creek Police Department for the Off-Duty Detail Request - special detail law enforcement services at North Campus by utilizing the bid waiver (sole source).

Fiscal Impact: \$137,000.00 (cumulative \$236,000.00)

 [Coconut Creek Police Department - Law Enforcement Services for North 12363.pdf](#)

4. Classward LLC - EMTprep (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard contract (purchase order) with Classward LLC for EMTprep 90-day membership codes.

Fiscal Impact: \$9,945.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Classward LLC - EMTprep 150.pdf](#)

5. JRCNMT - 2025 Annual Accreditation Fees Renewal (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Joint Review Committee on Educational Programs In Nuclear Medicine Technology (JRCNMT) for the Nuclear Medicine Program for Annual Accreditation fee renewal for the Nuclear Medicine Program.

Fiscal Impact: \$4,400.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [JRCNMT - 2025 Annual Accreditation Fees Renewal 149.pdf](#)

6. ACEN Annual Accreditation Fee for Associate Nursing Program for 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Accreditation Commission for Education in Nursing, Inc for membership and renewal dues for the year 2025. Fiscal Impact: \$3,100.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [ACEN Annual Accreditation Fee for Associate Nursing Program for 2025 132.pdf](#)

7. Richard T Notkin - Visiting Artist Series February 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Richard T. Notkin to provide guest artist services for the Visiting Artist Series in February 2025. Fiscal Impact: \$1,200.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Richard T Notkin - Visiting Artist Series February 2025 134.pdf](#)

8. Huifang Chen - Violin Concerto Performance for Broward Symphony Orchestra Guest Artist Spring 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Huifang Chen for the Broward Symphony Orchestra and the Music Program. Fiscal Impact: \$1,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Huifang Chen - Violin Concerto Performance for Broward Symphony Orchestra Guest Artist Spring 2025 146.pdf](#)

9. Organization for Associate Degree Nursing (OADN) Annual Membership and Renewal Dues FY2024-2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize standard agreement (purchase order) with the Organization for Associate Degree in Nursing for the membership and renewal dues for FY 2024-2025. Fiscal Impact: \$595.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Organization for Associate Degree Nursing \(OADN\) Annual Membership and Renewal Dues FY2024-2025 94.pdf](#)

10. American Association for Paralegal Education - Membership and renewal dues 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with American Association for Paralegal Education for membership and renewal dues for the paralegal program in the Business Department. Fiscal Impact: \$545.75, Cumulative amount: \$0.00, Revenue: \$0.00



 [American Association for Paralegal Education - Membership and renewal dues 2025 156 .pdf](#)

11. IADLEST - Membership and Renewal Dues FY2024-25 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the Standard Agreement (Purchase Order) with the International Association of Directors of Law Enforcement Standards and Training (IADLEST) for membership and renewal dues for FY2024-2025 for Public Safety Pathway/Institute of Public Safety. Fiscal Impact: \$300.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [IADLEST - Membership and Renewal Dues FY2024-25 128.pdf](#)

12. Florida Police Chiefs Association - Membership and Renewal Dues FY 2024-25 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Florida Police Chiefs Association for membership dues and renewal for FY 2024-25 for the Public Safety Pathway/Institute of Public Safety. Fiscal Impact: \$50.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Florida Police Chiefs Association - Membership and Renewal Dues FY 2024-25 127.pdf](#)


## VIII. Information Items

### A. Report of Contracts Authorized and Executed per Policy 6Hx2-1.14

#### 1. Revenue Generating

- a. Digital Promise Global- FY2024-2026 - Research Study (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the standard articulation agreement with Digital Promise Global to provide student research and data. Fiscal Impact: (revenue generating \$10,000.00)

 [Digital Promise Global- FY2024-2026 - Research Study 12416.pdf](#)

#### 2. Expenditures

- a. Thomson Reuters - Tax Navigator Software (FY2024-2025) (Presenters: Raj Mettai, Chief Information Officer)

Recommendation that the Broward College District Board of Trustees authorize a(n) Non-Standard Agreement with THOMSON REUTERS for the Tax Navigator software used to analyze immigration, tax, and treaty rules by utilizing bid-waiver (g) Information technology resources (see procedure A6Hx2-6.34 C. 1. f. for more info). Fiscal Impact: 11,127.17 (cumulative amount 110,702.46).

[!\[\]\(50ba758255c5d7cec2761495a31c7c80\_img.jpg\) Thomson Reuters - Tax Navigator Software \(FY2024-2025\) 97.pdf](#)

- b. Cobblestone Software - Contract Lifecycle Management Software (Amendment #2) (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the contract amendment with Cobblestone Software for the Contract Insight Enterprise Contract Management Software utilizing the Miami Dade College contract ITN-2023-RMI-13. Fiscal Impact: \$640.00, Cumulative amount: \$66,640.00, Revenue: \$0.00

[!\[\]\(99f58673407353e96a019fbca558fd72\_img.jpg\) Cobblestone Software - Contract Lifecycle Management Software \(Amendment #2\) 207.pdf](#)

- c. Labster Inc. - Software Subscription FY2024-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with LABSTER INC. for a software subscription for the Science & Wellness department by utilizing bid waiver (information technology).  
Fiscal Impact: \$96,000.00

[!\[\]\(a870788d6ed9b8fd294b7654a8c8526b\_img.jpg\) Labster Inc. - Software Subscription FY2024-2026 12479.pdf](#)

- d. D. Stafford & Associates LLC - Online Training for Clery Act Compliance (Presenters: John Thornton, Vice Provost, Academic Operations)





Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept a non-standard agreement with D. Stafford & Associates LLC for annual online training services for Clery Act compliance.  
Fiscal Impact: \$1,340.00.

[!\[\]\(6059a5aa8b4ca7bb793408023d6c6e42\_img.jpg\) D. Stafford & Associates LLC - Online Training for Clery Act Compliance 12465.pdf](#)


- e. MediaNews Group, Inc. (Sun Sentinel Online) Subscription FY2024-2025 (Presenters: Priscilla Suarez, Vice Provost, Academic Services)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with MediaNews Group, Inc. to license the subscription to Sun Sentinel Online for 2024-2027 by utilizing the bid-waiver (information technology). Fiscal Impact \$19,059.00

[!\[\]\(9c2e8d1b5bd77cb5c9f83b7a9cff79fd\_img.jpg\) MediaNews Group, Inc. \(Sun Sentinel Online\) Subscription FY2024-2025 12099.pdf](#)

- f. EZ Web Enterprises, Inc.- Software Subscription (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)
- Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept a non-standard agreement with EZ Web Enterprises, Inc. for annual equipment inventory software subscription for FY2024-2025 for V&PA (Visual & Performing Arts).  
Fiscal Impact: \$999.78
-  [EZ Web Enterprises, Inc.- Software Subscription 12506.pdf](#)
- g. TrueLearn LLC - Software Subscription FY2024-2025 (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)
- Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with TrueLearn LLC for the Nursing Mastery Product (1 Year) software subscription for the TRIO Student Support Services (SSS) HSP Grant FY2024-2025.  
Fiscal Impact: \$7,225.00
-  [TrueLearn LLC - Software Subscription FY2024-2025 12421.pdf](#)
- h. Patterson Dental Supply, Inc. (Subscription/Software Maintenance Renewal) FY2024-2025 (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)
- Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with Patterson Dental Supply, Inc. for the software subscription services in the Dental Hygiene and Dental Assisting Program.  
Fiscal Impact: Estimated \$1,434.00 (cumulative \$4,182.00)
-  [Patterson Dental Supply, Inc. \(SubscriptionSoftware Maintenance Renewal\) FY2024-2025 12231.pdf](#)
- i. Wading Bird Colony Study (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)
- Recommendation that the Broward College District Board of Trustees authorize a subrecipient agreement with the University of Florida for the project “Wading Bird Colony Location, Size, Timing, and Reproductive Success in Lake Okeechobee” Fiscal Impact: \$18,418.00, Cumulative Amount: \$92,090.00, Revenue: \$0.00
-  [Wading Bird Colony Study 96.pdf](#)
- j. EMSI (Lightcast) Analyst Agreement Annual Renewal 2024-2025 (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)
- Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the

non-standard agreement with Economic Modeling LLC dba Lightcast for the 2024-2025 renewal subscription of Analyst. Analyst is a web-based software tool that assists the College in reviewing educational program and regional workforce alignment by utilizing the bid-waiver (information technology)  
Fiscal Impact: \$15,000.00 (cumulative \$221,250.00)

 [EMSI \(Lightcast\) Analyst Agreement Annual Renewal 2024-2025 12518.pdf](#)

- k. 7taps OpCo LLC - Microlearning Platform (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with 7taps OpCo LLC for the license use of their Microlearning platform to design high-quality micro training options using AI-based interactive training for Broward College students, businesses, and the community. To market and increase student enrollment, capture leads, drive website traffic, and increase revenue.  
Fiscal Impact: \$1,500.00

 [7taps OpCo LLC - Microlearning Platform 12375.pdf](#)

- l. The Center for Legal Studies, Inc dba CLS by BARBRI (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the memorandum of understanding with The Center for Legal Studies, Inc dba CLS by BARBRI to provide flexible learning and training opportunities for healthcare professionals to expand their role and bridge the gap between medicine and the Judicial system.  
Fiscal Impact: Estimated revenue \$15,000.00.

 [The Center for Legal Studies, Inc dba CLS by BARBRI 12345.pdf](#)

- m. Syntech System, Inc. (Vehicle Fuel Station) Maintenance Warranty Agreement FY2024-2025 (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with Syntech Systems, Inc. for limited maintenance agreement for the master fuel system (FUELMASTER) for the Facilities Management Department during FY2024-2025.  
Fiscal Impact: Estimated \$550.00

 [Syntech System, Inc. \(Vehicle Fuel Station\) Maintenance Warranty Agreement FY2024-2025 12172.pdf](#)

### 3. No Fiscal Impact

- a. **Flagler College Agreement 2024 (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)**

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Articulation Agreement with Flagler College for Broward College AS and AA students to transfer into the Flagler College Bachelors Program  
Fiscal Impact: None

 [Flagler College Agreement 2024 11850.pdf](#)

- b. **SNHU HEALTH SCIENCES AGREEMENT (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)**

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the articulation agreement with Southern New Hampshire University (SNHU) for Broward College students to successfully matriculate to SNHU's Bachelor of Health Sciences Program and MBA program with a concentration in sustainability and environmental compliance.  
Fiscal Impact: None

 [SNHU HEALTH SCIENCES AGREEMENT 12242.pdf](#)

- c. **Cleveland Clinic Florida/Cleveland Clinic Martin Health (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)**

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with Cleveland Clinic Florida/Cleveland Clinic Martin Health to provide clinical services .  
Fiscal Impact: None

 [Cleveland Clinic FloridaCleveland Clinic Martin Health 12347.pdf](#)

- d. **CLEVELAND CLINIC INDIAN RIVER HOSPITAL (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)**

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with CLEVELAND CLINIC INDIAN RIVER HOSPITAL to provide clinical services.  
Fiscal Impact: None

 [CLEVELAND CLINIC INDIAN RIVER HOSPITAL 12348.pdf](#)

- e. **ProQuest Rialto (Presenters: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer)**

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the adoption letter agreement with ProQuest Rialto for the cloud-based library services platform, with access and use of the Rialto™ selection and ordering tools to streamline selection and acquisition for BC Libraries by providing

analytics, recommendations, and a comprehensive, platform-neutral marketplace with content of all types: books, ebooks, video and more from many sources.

Fiscal Impact: None

 [ProQuest Rialto 12385.pdf](#)

## IX. Adjournment

There being no further business and no objection to adjourn, the regular meeting was adjourned at 11:22 a.m.

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President, Broward College

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Alexis Yarbrough

Chair, Board of Trustees